



Pacific Agricultural Certification Society

3402 32nd Ave. Vernon, BC V1T 2N1 phone 250-558-7927 fax 250-558-7947
 admin@pacscertifiedorganic.ca Website: www.pacscertifiedorganic.ca

Independent Storage Declaration

This form is to be completed by the storage facility and the PACS Certified Organic enterprises they provide storage for.

Contact the PACS office and do not complete this form if any of the below activities are performed by the storage facility:

- Receives loose goods (not in a sealed container)
- Does further processing such as sorting, culling, trimming, icing, hydrocooling, vacuum cooling etc.
- Have already been inspected by an organic certification body.
- Repacks labels or relabels the product.
- Treats the product with water or ethylene gas or a controlled atmosphere treatment.

This form will be verified by an onsite inspection as part of the PACS enterprise's organic program. The Storage Facility must be compliant with CAN/CGSB – 32.311- 2015, tables 7.3 or 7.4. and must abide by the Canadian Organic Standards CAN/CGSB 32-310- 2015

This section is to be completed by the PACS certified enterprise

Name of PACS enterprise:		PACS #:	
Identify organic goods stored: <input type="checkbox"/> a separate list is attached		Identify stage(s) of production of stored goods (i.e. ingredients, finished goods)	
Describe packaging of stored goods		Do you retain ownership of product during offsite storage?	
Are you responsible for arranging transportation?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a Explain: Are transport vehicles checked?	Identify frequency of storage (i.e. seasonal vs. all year; weekly vs. monthly)	

The below sections are to be completed by the storage facility

Name of storage facility:			
Type of facility: <input type="checkbox"/> dry <input type="checkbox"/> cold <input type="checkbox"/> freezer <input type="checkbox"/> other:	Type of goods stored:		
Location Address:	Mailing Address (if different from physical location):		
	Website address:		
Storage Facility Contact Information			
Name:	Tel:		
Position/Title:	Email:		

1. For what duration will organic products be stored at this facility?			
2. Is there any direct food contact in your facility?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a	explain:	
3. List all cleaning and pest management materials used.			<input type="checkbox"/> a separate list is attached
Product data sheets or labels need not be submitted but must be available for review upon request.			

Generic Material	Brand or Trade Name	Where used	Frequency

4. Identify how organic product integrity is maintained: (choose all that apply)	Details
<input type="checkbox"/> Organic product is clearly identifiable at all times.	
<input type="checkbox"/> Tracking & recordkeeping system tracks movement of lots in, around, and out of the storage facility	
<input type="checkbox"/> Records are detailed enough to disclose description, lot numbers and amounts of organic products handled	
<input type="checkbox"/> Record the organic status of product lots in its recordkeeping system	
<input type="checkbox"/> Ensure there are legible tags/labels on lots of organic goods and packaging identifying the organic status	
<input type="checkbox"/> Train employees effectively on organic requirements	
<input type="checkbox"/> Other:	
5. Describe how organic products and packaging are effectively segregated from possible contaminants (e.g. cleaning products and pesticides including fogging materials)	
6. Describe your audit control system. How do you track products through your facility? <i>Your audit trail must show a clear connection between documents, from those used to record incoming products to those used to record products leaving the facility. If coding systems are used, please indicate the documents on which those codes occur. Attach sample documents if necessary.</i>	
Additional Information:	

The undersigned hereby affirms that the storage facility:

- does not open or alter ingredients and finished packages and containers;
- does not mix organic and non-organic products;
- does not alter the original lot codes of the products and;
- personnel will manage organic products in a manner described above which is consistent with Canadian Organic Standards CAN/CGSB 32-310 & 32.311- 2015

By signing this form, the storage facility is granting permission to the certification body of the organic enterprise to inspect any facility storing this organic enterprise's products or packaging. The organic enterprise will be held responsible for all non-conformities identified.

_____	_____	_____
Storage Facility Representative Name & Title	Signature	Date