



Pacific Agricultural Certification Society

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Independent Storage Statement

This form is to be completed by the storage facility and the PACS certified organic enterprise it provides storage for.

This form may be verified by an onsite inspection as part of the PACS enterprise's organic program. The storage facility must be compliant with CAN/CGSB – 32.311- 2020, tables 7.3 or 7.4 and clause 8, and must abide by the Canadian Organic Standards CAN/CGSB 32-310- 2020

This section is to be completed by the PACS certified enterprise

Name of PACS enterprise:		PACS #:	
Identify organic goods stored: <input type="checkbox"/> a separate list is attached		Identify stage(s) of production of stored goods (i.e. ingredients, finished goods)	
Describe packaging of stored goods (ex. loose goods, bulk bins, sealed containers)		Do you retain ownership of product during offsite storage?	
Are you responsible for arranging transportation?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a Explain: Are transport vehicles checked?	Identify frequency of storage (i.e. seasonal vs. all year; weekly vs. monthly)	

The below sections are to be completed by the storage facility

Name of storage facility:			
Type of facility: <input type="checkbox"/> dry <input type="checkbox"/> cold <input type="checkbox"/> freezer <input type="checkbox"/> other:	Type of goods stored:		
Will goods be stored in a controlled atmosphere (CO2, N2, etc)? <input type="checkbox"/> no <input type="checkbox"/> yes <i>If yes, this facility must be included in the inspection of the PACS operation.</i>			
Will goods be treated with ethylene gas? <input type="checkbox"/> no <input type="checkbox"/> yes <i>If yes, do NOT complete this form. Facility must apply for certification.</i>			
Location Address:	Mailing Address (if different from physical location):		
	Website address:		
Storage Facility Contact Information			
Name:	Tel:		
Position/Title:	Email:		
Has this storage facility been inspected by an organic certification body within the last 12 months?	<input type="checkbox"/> no <input type="checkbox"/> yes <i>If yes, identify certification body:</i>		

1. For what duration will organic products be stored at this facility?			
2. Is there any further processing such as sorting, culling, trimming, icing, or vacuum cooling performed by this facility? <input type="checkbox"/> no <input type="checkbox"/> yes <i>If yes, do not complete this form. Facility must apply for certification:</i>			
3. Does this facility label, repack, or relabel organic products?	<input type="checkbox"/> no <input type="checkbox"/> yes <i>If yes, do not complete this form. Facility must apply for certification.</i>		
4. List all cleaning and pest management materials used <i>Product data sheets or labels need not be submitted but must be available for review upon request.</i>	<input type="checkbox"/> a separate list is attached		
Generic Material	Brand or Trade Name	Where used	Frequency

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5. Identify how organic product integrity is maintained: (choose all that apply)	Details
<input type="checkbox"/> Organic product is clearly identifiable at all times	
<input type="checkbox"/> Tracking & recordkeeping system tracks movement of lots in, around, and out of the storage facility	
<input type="checkbox"/> Records are detailed enough to disclose description, lot numbers and amounts of organic products handled	
<input type="checkbox"/> Recording of the organic status of product lots in recordkeeping system	
<input type="checkbox"/> Legible tags/labels are displayed on lots of organic goods and packaging identifying the organic status	
<input type="checkbox"/> Employees are trained effectively on organic requirements	
<input type="checkbox"/> Other:	
6. Describe how organic products and packaging are effectively segregated from possible contaminants (e.g. cleaning products and pesticides including fogging materials)	
7. Describe your audit control system. How do you track products through your facility? <i>Your audit trail must show a clear connection between documents, from those used to record incoming products to those used to record products leaving the facility. If coding systems are used, please indicate the documents on which those codes occur. Attach sample documents if necessary.</i>	
Additional Information:	

The undersigned hereby affirms that the storage facility:

- does not open or alter ingredients and finished packages and containers;
- does not mix organic and non-organic products;
- does not alter the original lot codes of the products and;
- personnel will manage organic products in a manner described above which is consistent with Canadian Organic Standards CAN/CGSB 32-310 & 32.311- 2020

By signing this form, the storage facility is granting permission to the certification body of the organic enterprise to inspect any facility storing this organic enterprise's products or packaging. The organic enterprise will be held responsible for all non-conformities identified.

_____	_____	_____
Storage Facility Representative Name & Title	Signature	Date

VERIFICATION OFFICER AFFIRMATION (applies only to off-site facilities that require inspection as directed by PACS)
<p>All information on this Independent Storage Statement is accurate, to the best of my knowledge, and is based on my observations, review of documents and operator interview. All compliance assessments are made in reference to the Canadian Organic Production Systems General Principles and Management Standards and Permitted Substances Lists, the Safe Food for Canadians Regulations and the standards and policies of PACS, all as revised from time to time.</p> <p><i>If applicable:</i> The following items are matters of concern or non-conformities that require attention:</p> <p>Signed: _____ Print Name: _____ Date: _____</p>